

# MINUTES

**Meeting:** PEWSEY AREA BOARD  
**Place:** Pewsey Vale School, Wilcot Rd, Pewsey SN9 5EW  
**Date:** 11 March 2013  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jerry Kunkler (Chairman), Cllr Stuart Wheeler (Vice Chairman) and Cllr Brigadier Robert Hall

### **Wiltshire Council Officers**

Caroline Brailey, Pewsey Community Area Manager (CAM)  
Ian Gibbons, Service Director Law and Governance  
Sharon Smith, Democratic Services Officer  
Karen Brown, Pewsey Youth Development Centre  
Adrian Hampton, Head of Local Highways and Streetscene

### **Parish Councils**

Charlton and Wilsford Parish Council – Mary Gilmore, Neil Golding, Bob Montgomery  
Easton Parish Council – Hew Helps  
Ham Parish Council – Steve Eldridge  
Manningford Parish Council – Bob Gaskin  
Milton Lilbourne Parish Council – Paul Oatway QPM  
North Newton Parish Council – Tim Gent  
Pewsey Parish Council – Simon Shaw, Terry Eyles, Bob Woodward  
Rushall Parish Council – Colin Gale  
Shalbourne Parish Council – Stella Zweck, Peter Blanthorn  
Upavon Parish Council – Robert Bruce  
Woodborough Parish Council – Jim Fletcher

**Partners**

Wiltshire Police – Vincent Logue

Police and Crime Commissioners Office – Matt Bennion-Pedley

Pewsey Community Area Partnership (PCAP) – Dawn Wilson, Bob King

Pewsey Campus Team – David Line, Bob Woodward

Pewsey Vale School – Steve Hartley, Carol Grant

**Total in attendance: 57**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
16	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Area Board Members and officers.</p>
17	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Stef Robertson (Chirton Parish Council), Carolyn Wistler (North Newton Parish Council) and Inspector Matthew Armstrong (Wiltshire Police).</p>
18	<p><u>Minutes</u></p> <p><b>Decision</b>  <b>The minutes of the meeting held on 14 January 2013 were agreed as a correct record and signed by the Chairman.</b></p>
19	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
20	<p><u>Pewsey Vale School Introduction</u></p> <p>Steve Hartley, Chair of Governors, and Carol Grant, Headteacher of Pewsey Vale School were in attendance to give a brief introduction on the School. In making the presentation the following points were made:</p> <ul style="list-style-type: none"> <li>• Pewsey Vale School had ambitions to become a sponsoring academy, noting that the School strived for individuality, creativity and excellence, examination results had broken all previous records and the school had the best student/computer ratio in Wiltshire.</li> <li>• The school continued to strive to better itself further with a target to increase the number of students gaining 10 or more high grade passes set.</li> <li>• A survey of different stakeholders undertaken by the school had provided some pleasing results. This included that 100% of parents who responded said their children felt safe at school and that children felt that they learnt a lot in lessons.</li> <li>• Although parents recognised the success of the school a positive view was not shared by all in the local community. The Headteacher would continue to encourage those residents with concerns to visit during open sessions which would allow better understanding of the positive work of the school.</li> </ul>

	<p>Thanks were given by the Chairman for the information provided. The school were encouraged to submit the information to the CAM for circulation in the community area blogsite/newsletter (CAN).</p>
21	<p><u>Chairman's Announcements</u></p> <p>The current consultations detailed on the agenda were highlighted.</p>
22	<p><u>Partner Updates</u></p>
22.1.	<p><u>Wiltshire Police</u></p> <p>Seargent Vince Logue was in attendance and referred the meeting to the written update which was circulated at the meeting.</p>
22.2.	<p><u>Wiltshire Fire and Rescue Service</u></p> <p>Mike Franklin was unable to attend the meeting. However, attendees were asked to note the update as detailed within the agenda and the further update for the month of March as circulated at the meeting.</p>
22.3.	<p><u>NHS Wiltshire</u></p> <p>The update contained within the agenda pack was noted.</p>
22.4.	<p><u>Pewsey Community Area Partnership (PCAP)</u></p> <p>Bob King, Chairman of the Pewsey Community Area Partnership (PCAP) gave an update on the work of PCAP, this included that the next meeting was scheduled to take place on Thursday 14 March. The Group still worked towards achieving a full complement of sub-group heads and as such anyone interested in taking on any of these roles would be welcomed to attend the meeting.</p>
22.5.	<p><u>Parish Councils</u></p> <p>The updates provided by Great Bedwyn and North Newton Parish Councils as circulated within the agenda were noted.</p> <p>In addition updates were received as follows:</p> <p><u>Woodborough Parish Council</u></p> <p>The footpath recently installed to better the journey to school from Smithy Lane was highlighted. It was felt by some residents that cars were now travelling faster along this stretch and concerns had also been raised that the elevated position of the pathway could impact on privacy to some of the properties.</p> <p><u>Pewsey Heritage Centre</u></p> <p>Mike Asbury confirmed Pewsey Heritage Centre was in the process of</p>

	<p>refurbishment. Questions were raised in relation to a capital grant of £100k allocated by Kennet District Council prior to unitary. Confusion remained as to when this grant might be paid across.</p> <p>Cllr Wheeler confirmed that he would look into the matter and respond to Mike Asbury directly with further details.</p> <p><u>Pewsey Parish Council</u></p> <p>Bob Woodward highlighted several issues that would be raised with the new Community Area Co-ordinator within the Highways team once in post.</p> <p>Adrian Hampton, Head of Local Highways and Streetscene, was in attendance and confirmed that Ian Spanswick would be the main point of contact for future queries and priorities. The Highways team would be undertaking presentations to provide further information on the new structure at the end of May. All Parish and Town Councils were encouraged to attend and also to nominate a point of contact themselves.</p> <p>The Board were also made aware of the 'hustings' meeting scheduled to take place at Bouverie Hall at 7pm on 18 April 2013 for those candidates standing at the forthcoming town and parish elections.</p>
22.6.	<p><u>Pewsey Youth Advisory Group (YAG)</u></p> <p>An update was provided by a representative of the YAG. This included that a brochure for summer activities relating to The Shak was being produced. Anyone wishing to contribute to its content should contact the Group accordingly.</p>
22.7.	<p><u>Pewsey Area Campus Team Update</u></p> <p>Bob Woodward confirmed that the Royal Society for the Encouragement of Arts, Manufacturers and Commerce (RSA) were undertaking research and would be meeting with him on 19 March. It was understood they would be assisting by taking an independent view on the recommendations on how the campus would be run.</p> <p>Bob Woodward reported that the Pewsey School Board of Governors had held a further meeting in relation to the proposed skate park and confirmed that the school was not felt to be an appropriate site. Alternative sites were now being investigated and discussions with an agent for land on the outskirts of Pewsey were taking place.</p> <p>The team were hoping to be in a position to finalise a design brief for the campus at the end of the month and were therefore hoping to be able to present further details at the next meeting.</p>
22.8.	<p><u>Wiltshire Involvement Network (WIN)</u></p>

	No update was provided.
22.9.	<p><u>Good Neighbour Scheme</u></p> <p>Mary Soellner, Wiltshire Good Neighbour Scheme, confirmed that flyers had been distributed at the meeting highlighting the work of the Scheme putting older residents in touch with services and people who could help them to live more independent lives.</p> <p>Further information could be found by visiting the website at <a href="http://www.wiltsgn.org.uk">www.wiltsgn.org.uk</a>.</p>
23	<p><u>Neighbourhood Planning</u></p> <p>Georgina Clampitt-Dix, Head of Spatial Planning, was in attendance to provide a brief overview on Neighbourhood Planning in the Pewsey Community Area.</p> <p>In making the presentation the following points were made:</p> <ul style="list-style-type: none"> <li>• Central government policy encouraged the development of homes allowing more freedom for developments but this could sometimes cause conflict with local authorities. The Neighbourhood Plans could be used to benefit local communities by ensuring they had a say on how their local area should develop.</li> <li>• The Plans set planning policies for development and use of land that add to the Wiltshire Core Strategy. They provided an opportunity for communities to influence decisions on where homes are built and what they look like.</li> <li>• Plans were required to conform to national policies and local strategic policies (such as the Wiltshire Core Strategy).</li> <li>• Wiltshire Council would need to check the Plans to ensure they complied with procedural requirements prior to submission to an Independent Examination.</li> <li>• If the Plans passed Independent Examination they were then submitted for local referendum across the relevant Neighbourhood Plan area. If 50% of those that voted were in favour of the Plan Wiltshire Council was then required to bring it into force (i.e. make the Plan).</li> <li>• There had been a number of front-runner projects in Wiltshire testing differing geographies, these included: <ul style="list-style-type: none"> <li>Royal Wootton Bassett &amp; Cricklade Community Area</li> <li>Malmesbury Town (which incorporated 3 parishes)</li> <li>Cross boundary (2 parishes within Wiltshire Council area and BANES)</li> <li>Parish level centred at Sherston (large village)</li> </ul> </li> <li>• Community buy in was crucial for the Plans to become active.</li> </ul>

	<ul style="list-style-type: none"> <li>• For the Pewsey parish area a neighbourhood consultation was now underway which would end on 17 April 2013. Other areas within the Pewsey area looking into the possibility of producing a Plan included North Newton and Burbage who were at the early stages of their investigations.</li> </ul> <p>Upon receiving further questions the following clarifications were made:</p> <ul style="list-style-type: none"> <li>• Although the core strategy had yet to be fully finalised the scoping of Neighbourhood Plans could still continue.</li> <li>• Village Design Statements were also still valid and were a valuable complimentary addition to the Core Strategy for local communities.</li> <li>• Local neighbouring Parishes may benefit from working together to develop one Neighbourhood Plan if they shared similar objectives. For other Parishes (such as Pewsey Parish Council) it may benefit to produce an individual Plan as its neighbouring parishes may have differing requirements.</li> </ul> <p>The Chairman thanked the Officer for her attendance and for the presentation given.</p>
24	<p><u>Pewsey Area Youth Council - Skate Park</u></p> <p>Representatives from the Pewsey Area Youth Council were in attendance to provide details on the Council and the work it had undertaken to date in relation to the Skate Park. Information was provided as follows:</p> <ul style="list-style-type: none"> <li>• Pewsey Youth Council was established in 2008 and had been involved in numerous projects, the Skate Park being the only project not to have moved from the agenda.</li> <li>• In November 2012 the Youth Council evolved into the Pewsey Area Youth Council to incorporate young people from across the whole Pewsey community area.</li> <li>• The Skate Park project had initially originated as a police initiative to combat anti-social behaviour in the village. In 2008 a public meeting was held and of the 200 attendees, 99% agreed to the need of a skate park.</li> <li>• A number of potential sites had been identified for the Skate Park including Pewsey Vale School (PVS) playing fields, Broomcroft Road playing fields and The Grove (behind the Co-Op) with the PVS site identified as the most favoured for a number of reasons. These included its proximity to the leisure centre and youth facilities.</li> <li>• PAYC is working in conjunction with the Campus team to investigate whether an indoor or covered skate park within the central campus area was</li> </ul>

	<p>achievable.</p> <p>Following questions received PYAC confirmed that correspondence would be directed to the Headteacher of PVS to investigate how the views of school pupils could be sourced in relation to the proposed skate park.</p> <p>The Board thanked the attendees of PYAC for the presentation.</p>
25	<p><u>Pewsey Area Carnival</u></p> <p>The Chairman welcomed Bernie Bradshaw, Chairman of the Pewsey and District Feast and Carnival to the meeting.</p> <p>In making his presentation Bernie asked those in attendance to note the paper as circulated with the agenda and encouraged all Parishes within the Pewsey community area to be involved in the Carnival.</p> <p>It was highlighted that following a review in October 2012 it was noted that there were no events for 13-17 year olds. In conjunction with The Shak and Area Youth Council there are plans to build a number of events over the carnival period with a working title of 'Have a go at Carnival Time'. The aim of the project would be to encourage this age group to try something new.</p> <p>An e-mail notification would be sent to the CAM to be circulated via the CAN to encourage involvement of the parishes.</p>
26	<p><u>Area Board Achievements</u></p> <p>Caroline Brailey (CAM) gave a brief presentation of the achievements of the Pewsey Area Board since 2009.</p> <p>This included that the Board had awarded a total of £160,000 to support 120 local projects since 2009. Some examples given were funding for Shalbourne play area, Great Bedwyn Legion towards refurbishment and funding for Superstrings.</p> <p>The Board had awarded £47,000 to support local highway projects identified by the community. This included a new footpath at Rushall, footpath improvements at Great Bedwyn and improved road layout at Wilcot Road, Pewsey.</p> <p>Asset transfers had also taken place which included recreational areas in Pewsey, Alton Barnes, East Grafton and Upavon.</p> <p>£50,000 had been awarded to support projects for children and young people. Such projects included Pewsey Youth Dance, Great Bedwyn Youth Club start up, Burbage and Upavon Scout Groups, sports clubs and nurseries and skate park trips.</p> <p>The local campus board looking at ways of bringing together local public and</p>



	<p>voluntary services had been set up. The resulting campus, expected to be in place by 2014, would make it easier for local people to access the services they need.</p> <p>Several events took place in relation to the Queen's Jubilee. Specific thanks were given to the working group whose hard work enabled us to showcase the community area for the Queen's visit to Salisbury on 1 May.</p> <p>In looking forward the Board would continue to strive to raise awareness and increase participation and provide new ways for all sections of the community to have their say. This would help local people get more involved in the design and delivery of local services.</p>
27	<p><u>Youth Funding</u></p> <p>The Area Board considered a number of applications for Youth Funding. The Chairman invited the local Councillor to introduce each application, following which the individual groups were invited to give a presentation on why the funding was needed.</p> <p><b><u>Decision</u></b>  <b>Great Bedwyn Youth Club were awarded £140 for a pottery workshop and £600 towards miscellaneous transport and trips.</b>  <b>Savernake Forest Scout Group were awarded £1,000 towards the purchase of a tent to allow cooking under canvas.</b></p>
28	<p><u>Community Area Transport Group (CATG)</u></p> <p>The notes of the CATG meeting held on 23 January were noted and the recommendations contained within endorsed by the Board with the exception of the recommendation to close issue number 2593. This would now remain open noting that a metro count was being undertaken.</p> <p><b><u>Decision</u></b>  <b>The recommendations within the CATG notes were endorsed, with the exception of the removal of issue number 2593 which would now remain on the system.</b></p>
29	<p><u>Community Issues</u></p> <p>Councillor Stuart Wheeler updated the meeting on the Community Issues which had been received by the Area Board.</p>
30	<p><u>Urgent Business</u></p> <p>Although there was no urgent business to address. The Chairman wished to express thanks to Cllr Robert Hall for his dedication as a member of the Board, noting that Cllr Hall would not be standing again at the forthcoming elections.</p>

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Future Meeting Dates and Close

The next meeting of the Pewsey Area Board was scheduled for Monday 8 July 2013 at Coronation Hall, The Green, East Grafton, SN8 3DB.

The Chairman thanked everyone for attending.